

Lodge Number (Mandatory)		Grand Lodge of Scotland Members Data Import Spreadsheet						
Forename	Surname	Active Member (Attending Life Member/Good Standing Test Fee Member)	Life Member?	Occupation	Date of Birth	Date of Initiation	Date of Passing	
Mandatory	Mandatory	Mandatory	Mandatory	Optional	Mandatory	Mandatory	Mandatory Only if Achieved	
		Yes/No	Yes/No		dd/mm/yyyy	dd/mm/yyyy	dd/mm/yyyy	
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Date of Raising	Date When Marked	Date of Registration at Grand Lodge	Number in Lodge Petition Book	House Name/Number and Street	Town/City	County/Region (e.g. Fife)	Postcode	Does Member Want Mail Sent to This Address?	Home Telephone Number	Business Telephone Number
Mandatory Only if Achieved	Mandatory Only if Achieved	Mandatory	Optional	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Optional
dd/mm/yyyy	dd/mm/yyyy	dd/mm/yyyy						Yes/No	Include area code	Include area code

Fax Number Optional <i>Include area code</i>	Mobile Number Optional	Email Address Mandatory	Is Member an Affiliate Member of the Lodge? Mandatory Yes/No	What is the Lodge Number of the Member's Mother Lodge?	What is the Name of the Member's Mother Lodge?	Is the Member's Mother Lodge Under the Scottish Constitution?	What Constitution is the Member's Mother Lodge Under if Not the Scottish Constitution?	
				Mandatory - Leave blank ONLY if member is NOT an affiliate member of the Lodge.			Mandatory - Leave blank if answered Yes in previous column	
						<i>Choose Yes or No from dropdown menu</i>		
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